



Republic of Palau
SOCIAL SECURITY ADMINISTRATION

P. O. Box 679, Koror, Palau PW 96940
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REQUEST FOR PROPOSAL

Healthcare Fund (HCF) System Facility & Office Space Modification

The Republic of Palau Healthcare Fund (HCF), administered by the Republic of Palau Social Security Administration (ROPSSA), will be soliciting and accepting sealed proposals from interested businesses, qualified individuals and agencies to construct system facility and office space to prepare HCF network device room to accommodate HCF Data Server.

REQUEST FOR PROPOSAL NO.: ROPHCF 2024 – 04
PUBLIC NOTICE PERIOD (15days): May 23, 2024 – June 07, 2024
BIDDING PERIOD (15days): June 10, 2024 – June 25, 2024
BID OPENING: June 26, 2024

Proposals must be received **no later than June 25, 2024 by 3:0 p.m.** Proposals received after the indicated deadline will not be considered. The proposal may be submitted electronically or by mail or physical delivery to the Social Security Administration and addressed to:

RFP No. ROPHCF 2024 – 04
Republic of Palau Social Security Administration
Attn: Mr. Clinton O. Ngemaes
P. O. Box 679
Koror, Republic of Palau PW 96940
Email: administration@ropssa.pw

Scope of Work:

- 1) Network Device Room must be converted in to a full server room.
- 2) Existing Network Device room must be expanded to make HCF data server.
- 3) Additional work space for additional work force.
- 4) Current Server room wall must be knocked down to include the janitor equipment as part of the HCF System Server and Network room.
- 5) Additional Electrical outlets must be put in place to accommodate for computer servers.
- 6) Additional Work Space for additional man power for Employer Section, IT section and Accounting Section.
- 7) Assessment of the HCF 2nd floor and office workstation modification suitable for HCF sections and staff

The HCF reserves the right to reject any or all proposals for any reason and to waive any defects or limitations of the proposals if in its opinion the agencies' best interests are served by doing so.